FACULTY OF AGRICULTURE

First Year Diploma in Technology Managed Landscapes
2022-2023 Academic Year

This worksheet is intended to guide first year students in making their first-year course selections. Use the academic timetable to look up the course reference numbers (CRN), days and times of the lectures, and labs you wish to take. Use the blank schedule template to build your weekly schedule. Information on the overall requirements for the Managed Landscapes Technology Diploma can be found in the academic calendar.

Fall Term	Winter Term
EGLA 0101 Writing for Business	APSC 0101 Horticulture Technology
HORT 1000 Landscape Plants I	HORT 1001 Landscape Plants II
HORT 1002 Turfgrass Production and Management	HORT 2012 Landscape Maintenance
HORT 1003 Landscape Horticulture I	HORT 1005 Landscape Installation
SOIL 2000 Introduction to Soil Science	Elective

CHOOSE YOUR ELECTIVES

Electives can be taken at both the diploma and degree level. Degree courses may be at the 1000 or 2000 level, provided prerequisites are met. Electives should be selected in consultation with an advisor to ensure course requirements are met. Suggested subjects include Agriculture (AGRI), Agronomy (AGRN), Animal Science (ANSC), Applied Science (APSC), Biology (BIOA), Horticulture (HORT), Landscape Architecture (LARC) and Plant Science (PLSC).

WORKPLACE READINESS COURSES

The workplace readiness courses develop the practical skills and knowledge required to work in business and agriculture. The workplace readiness courses common to all the concentration options include career preparation, public speaking, first aid, Occupational Health and Safety (OHS), Workplace Hazardous Materials Information System (WHMIS), business ethics, and professionalism. Specialty workplace readiness courses are specific to the area chosen, e.g., Hazard Analysis and Critical Control Point (HACCP) and livestock medicines for the Dairy Farming and Agriculture options. Some of these courses will be scheduled throughout the semester, and others will be offered at the beginning of the semester. Students may be required to bring protective clothing and footwear, depending on the option chosen.

Specific program questions can be directed to Tracey MacKenzie (tmackenzie@dal.ca)

Students who may be eligible for course credits based on previous post-secondary education or IB/AP courses should ensure their final official transcripts are forwarded to Dalhousie **as soon as they become available**. Any inquiries regarding transfer credits may be directed to transfercredits@dal.ca.

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Steps for Simple Registration

1. Login to DalOnline.
2. Select Web for Students.
3. Select View Academic Timetable.
   i. From here you can select the Term and Location (All or Truro or Truro and Distance).
4. A subject list will load, click on subject applicable to program.
   i. All courses based on the Agricultural Campus will indicate this in the subject title (e.g. Economics-Agricultural Campus).
5. Find the course required (e.g. ECOA 1000) and record the CRN number for one of the lecture (Lec) sections.
   i. The CRN is a five-digit code (e.g. 13789).
6. If applicable, select a tutorial (Tut) or lab section and record the CRN for that section. You must register for one of each of the sections which appear for that course (Lec, Lab, and Tut).
   i. Note that not all courses have a lab or tutorial section, e.g. ECOA 1000.
7. Check the first column for notes and restrictions.
8. Repeat, finding the CRN's for all courses required for the given term and be mindful of time conflicts, while recording CRN's in your blank schedule.
9. Once you have found all the CRN's for your courses in the term, return to the Web for Students page within DalOnline.
10. Select Register for Classes, you may need to select this twice.
    i. From the drop-down menu select your term, starting with **2022/2023 Fall** and Continue.
11. Select Enter CRNs from the options across the top of the screen.
    i. Add as many CRN text boxes as needed.
    ii. Type in one CRN to each text box, once complete select Add to Summary.
12. Your tentative schedule will be available in the panel in the bottom left and a list o your courses can be seen in a panel in the bottom right of the screen.
13. Next to each pending course select the intended Action (e.g. **Web Registered**) and select Submit to finalize your course registration.
14. After completing one term of courses, complete the process again for the **2022/2023 Winter** term.
15. If errors occur after submitting CRN's please reach out to fyedalac@dal.ca for clarification and assistance to resolve the issue. Include a screen shot of the error message in your email.

MY PLAN FOR FALL TERM

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:35am					
9:35am					
10:35am					
11:35am					
12:35pm					
1:35pm					
2:35pm					
3:35pm					
4:35pm					
Evening Classes					

Course	Ex. Biology 2030					
Lecture CRN	10241					
Lab CRN	10245					
Tutorial CRN	10255					

MY PLAN FOR WINTER TERM

TIME	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
8:35am					
9:35am					
10:35am					
11:35am					
12:35pm					
1:35pm					
2:35pm					
3:35pm					
4:35pm					
Evening Classes					

Course	Ex. BIOL 2030					
Lecture CRN	20241					
Lab CRN	20245					
Tutorial CRN	20255					